

Overview of Australian Guide to Legal Citation (AGLC) 3rd Edition

The following table is intended as a quick guide to referencing commonly used legal information sources using the *Australian Guide to Legal Citation* (3rd ed, 2010) style. Refer to the AGLC publication for detailed information on referencing other types of information including: government publications, interviews, transcripts and international material.

A full copy of the AGLC is freely available for **download only** (<http://mulr.law.unimelb.edu.au/go/aglc>) or in print format in the USQ Library at shelf number 808.06634 Aus. The AGLC is published by the University of Melbourne Law Review Association and has been adopted by many Australian Law Journals and Australian Law Schools, including the USQ Law School, as a standard method of citation.

The AGLC referencing style incorporates the use of footnotes and a bibliography. This table provides examples of how to cite sources correctly in footnote format and in a bibliography. An overview of the key elements of both formats is provided below.

Information Type	Footnote	Bibliography
Format of key elements	<ul style="list-style-type: none"> • Use footnotes to provide information about sources used in your work. • Within the text of your work, footnote numbers are positioned after punctuation. • Footnotes appear at the end of each page of your work. • Use a full stop at the end of each footnote. • Separate multiple sources in a footnote with a semi-colon. • A Pinpoint is the particular page, paragraph or chapter number from which you have sourced information. • The first time a source is cited, it is cited in full. Thereafter, it is appropriate to use <i>ibid</i> or <i>above n</i> in certain circumstances. See AGLC section 1.4. 	<ul style="list-style-type: none"> • The bibliography is divided into sections as outlined in AGLC 1.16: <ul style="list-style-type: none"> A. Articles/Books/Reports B. Cases C. Legislation D. Treaties E. Other • Organise items alphabetically under each heading. • All sources are listed as outlined in the relevant AGLC rules with the following exceptions: <ul style="list-style-type: none"> ○ Invert the first author's first name and surname and separate these with a comma. ○ Pinpoint references are not included, however note that the starting page number for journal articles and cases is not a pinpoint & remains part of the citation. ○ There is no full stop at the end of a bibliography entry.

Information Type	Footnote	Bibliography
A		
Australian Tax Office Ruling	Format of key elements Instrumentality/Officer, <i>Instrument Title</i> , Document Number, Full Date, Pinpoint.	Format of key elements Instrumentality/Officer, <i>Instrument Title</i> , Document Number, Full Date • List in section E. Other.
	¹ Australian Tax Office, <i>Income Tax: Deductibility of Self-Education Expenses</i> , TR 98/9, 17 June 1998, [13].	Australian Tax Office, <i>Income Tax: Deductibility of Self-Education Expenses</i> , TR 98/9, 17 June 1998
B		
Bill	Format of key elements Short Title of the Bill Year (Jurisdiction) Pinpoint. • Pinpoints are usually clauses/sub-clauses.	Format of key elements Short Title of the Bill Year (Jurisdiction) • List in section C. Legislation.
	²⁷ Adoption Bill 2009 (Qld) cl 9.	Adoption Bill 2009 (Qld)
Book	Format of key elements Author's First Name or Initial(s) Surname, <i>Title of book</i> (Publisher, Edition, Year) Pinpoint. • Authors' initials are separated by a space. • Edition number is only included for 2 nd or later editions. • If the book has page numbers, the pinpoint must be to a page number(s), otherwise to numbered paragraph(s) enclosed in square brackets.	Format of key elements Author's Surname, First Name or Initial(s), <i>Title of book</i> (Publisher, Edition, Year) • List in section A. Articles/Books/Reports. • Authors' initials are separated by a space. • If a book has more than one author, only the first listed author's First Name and surname is inverted. • Edition number is only included for 2 nd or later editions.
	1 Author	² Andrew Ashworth, <i>Principles of Criminal Law</i> (Oxford University Press, 6 th ed, 2009) 24.
		³ Elizabeth Ellis, <i>Principles and Practice of Law</i> (Lawbook, 2005) [8.52].
	2 or 3 Authors	⁴ Adrian J Bradbook, Susan V MacCallum and Anthony P Moore, <i>Australian Real Property Law</i> (Lawbook, 4 th ed, 2007) 47.
	4 or More Authors	⁵ Catriona Cook et al, <i>Laying Down the Law</i> (LexisNexis Butterworths, 7 th ed, 2009) 181.
	Book Chapter	⁶ Christopher Brien and John Brien, <i>Netlaw</i> (LexisNexis Butterworths, 2004) ch 2.
		Ashworth, Andrew, <i>Principles of Criminal Law</i> (Oxford University Press, 6 th ed, 2009)
		Ellis, Elizabeth, <i>Principles and Practice of Law</i> (Lawbook, 2005)
		Bradbook, Adrian J, Susan V MacCallum and Anthony P Moore, <i>Australian Real Property Law</i> (Lawbook, 4 th ed, 2007)
		Cook, Catriona et al, <i>Laying Down the Law</i> (LexisNexis Butterworths, 7 th ed, 2009)
		Brien, Christopher and John Brien, <i>Netlaw</i> (LexisNexis Butterworths, 2004)

Information Type	Footnote	Bibliography
Book Chapter in an Edited Book	<p>⁷Nancy E Wright, 'The Lady Vanishes: Women and Property Rights in Nineteenth Century New South Wales' in John McLaren, A R Buck and Nancy E Wright (eds), <i>Despotic Dominion: Property Rights in British Settler Societies</i>(UBC Press, 2005) 190, 193.</p>	<p>Wright, Nancy E, 'The Lady Vanishes: Women and Property Rights in Nineteenth Century New South Wales' in John McLaren, A R Buck and Nancy E Wright (eds), <i>Despotic Dominion: Property Rights in British Settler Societies</i> (UBC Press, 2005) 190</p>
Electronic Book (eBook)	If available in print <i>and</i> electronic format, cite as print format.	
	<p>If available <i>only</i> in electronic format, use the Internet materials format:</p> <p>⁸Peter Barton Hutt (ed), <i>Food and Drug Law: An Electronic Book of Student Papers</i> (1 April 2008) Harvard Law School <http://www.law.harvard.edu/faculty/hutt/book_index.html>.</p>	<p>If available <i>only</i> in electronic format, use the Internet materials format:</p> <p>Hutt, Peter Barton (ed), <i>Food and Drug Law: An Electronic Book of Student Papers</i> (1 April 2008) Harvard Law School <http://www.law.harvard.edu/faculty/hutt/book_index.html></p>
C		
Case	<p>Format of key elements <i>Case name</i> [(Year)] Volume Report Series Abbreviation Starting Page, Pinpoint.</p> <ul style="list-style-type: none"> • Do not use full stops in abbreviations. • Do not include initials or individuals' first names in case names. Only cite the first plaintiff and defendant. Do not use '& Anor' or '& Ors'. See AGLC 2.1 for other case name rules e.g. <i>R, A-G, Re, Ex parte, ex rel</i> • Do not repeat the case name in the footnote if it is used in the text accompanying the footnote. • Use square brackets if the reports series is organised by year. Use round brackets if the report series is organised by unique volume number. • Do not refer to the database or website used to retrieve cases – cite the case as in print format. • Do not cite parallel citations for Australian cases. Use the following preference: authorised report series, unauthorised report series, unreported decision. • For CCH report series, the starting page may be a unique reference not a page number e.g. ¶93-321. 	<p>Format of key elements <i>Case name</i> [(Year)] Volume Report Series Abbreviation Starting Page</p> <ul style="list-style-type: none"> • List cases in section B. Cases. • Do not use full stops in abbreviations. • Do not include initials or individuals' first names in case names. Only cite the first plaintiff and defendant. Do not use '& Anor' or '& Ors'. See AGLC 2.1 for other case name rules e.g. <i>R, A-G, Re, Ex parte, ex rel</i> • Use square brackets if the reports series is organised by year. Use round brackets if the report series is organised by unique volume number. • Do not refer to the database or website used to retrieve cases – cite the case as in print format. • Do not cite parallel citations for Australian cases. Use the following preference: authorised report series, unauthorised report series, unreported decision. • For CCH report series, the starting page may be a unique reference not a page number e.g. ¶93-321.

Information Type	Footnote	Bibliography
Report Series Organised by Year: [Square Brackets]	<ul style="list-style-type: none"> • Include volume number if more than 1 vol was published in that year ⁹ <i>Carlill v Carbollic Smoke Ball Co</i> [1893] 1 QB 256, 257-8.	<ul style="list-style-type: none"> • Include volume number if more than 1 vol was published in that year <i>Carlill v Carbollic Smoke Ball Co</i> [1893] 1 QB 256
Report Series with Unique Vol Numbers (Round Brackets)	¹⁰ <i>Hillpalm Pty Ltd v Heaven's Door Pty Ltd</i> (2004) 220 CLR 472, 475.	<i>Hillpalm Pty Ltd v Heaven's Door Pty Ltd</i> (2004) 220 CLR 472
CCH Report Series	¹¹ <i>Walker v Salomon Smith Barney Securities Pty Ltd</i> (2004) Aust Contract Reports ¶¶90-183, 92 563.	<i>Walker v Salomon Smith Barney Securities Pty Ltd</i> (2004) Aust Contract Reports ¶¶90-183
Unreported Decisions: Medium Neutral Citation	Format of key elements <i>Case name</i> [Year] Unique Court Identifier Judgment Number (Full Date) [Pinpoint]. <ul style="list-style-type: none"> • Only use medium neutral citation if it has been allocated by the court – see AGLC 2.8.1. • Pinpoint references are paragraph numbers. 	Format of key elements <i>Case name</i> [Year] Unique Court Identifier Judgment Number (Full Date) <ul style="list-style-type: none"> • Only use medium neutral citation if it has been allocated by the court – see AGLC 2.8.1.
	¹² <i>Tropac Timbers Pty Ltd v A-One Asphalt Pty Ltd</i> [2005] QSC 378 (14 December 2005) [19].	<i>Tropac Timbers Pty Ltd v A-One Asphalt Pty Ltd</i> [2005] QSC 378 (14 December 2005)
Unreported Decisions: <i>without</i> Medium Neutral Citation	Format of key elements <i>Case name</i> (Unreported, Court, Judge(s), Full Date) Pinpoint.	Format of key elements <i>Case name</i> (Unreported, Court, Judge(s), Full Date)
	¹³ <i>Hayne v Nyst</i> (Unreported, Supreme Court of Queensland, Williams J, 17 October 1995) 8.	<i>Hayne v Nyst</i> (Unreported, Supreme Court of Queensland, Williams J, 17 October 1995)
U.K. Cases	United Kingdom case law is generally cited in the same format as Australian cases. Note however the exception in AGLC 23.1.3 for cases from the nominate reports published 1537-1865.	
Case Extract/Note	See <i>Secondary Citation</i>	
Commentary	See <i>Looseleaf Services</i>	
D		
Dictionary	Use the format for <i>Book</i>	
E		
Electronic Sources	<i>Australian Guide to Legal Citation</i> states that electronic sources should only be cited as Internet documents if the source is not readily available in printed or hardcopy. If available in print, cite as a print document.	

Information Type	Footnote	Bibliography
Electronic Book	See <i>Book: Electronic Book</i>	
Encyclopaedia	See <i>Legal Encyclopaedia</i>	
Explanatory Notes/ Memoranda/ Statements	Format of key elements Explanatory Memorandum/Statement/Notes, Citation of Bill Pinpoint.	Format of key elements Explanatory Memorandum/Statement/Notes, Citation of Bill
	²⁷ Explanatory Notes, Adoption Bill 2009 (Qld) 17.	Explanatory Notes, Adoption Bill 2009 (Qld)
	²⁸ Explanatory Memorandum, Carbon Pollution Reduction Scheme Bill 2010 (Cth) 19-20.	Explanatory Memorandum, Carbon Pollution Reduction Scheme Bill 2010 (Cth)
I		
Internet Material	Format of key elements Author's First Name Surname, <i>Document Title</i> (Full Date) Website name <URL>. <ul style="list-style-type: none"> • Only cite as a web page if the information is not published in print format. • Use the date of last update if provided, otherwise date of creation. If a full date is not provided, use as much of the date as appears. Omit this element if no date is given. • The website name can be omitted if it is the same as the author. • A pinpoint reference may be included before the URL where appropriate. 	Format of key elements Author's Surname, First Name, <i>Document Title</i> (Full Date) Website name <URL>. <ul style="list-style-type: none"> • List in section E. Other, unless document is a report or article. • Only cite as a web page if the information is not published in print format. • Use the date of last update if provided, otherwise date of creation. If a full date is not provided, use as much of the date as appears. Omit this element if no date is given. • The website name can be omitted if it is the same as the author.
	¹⁵ Department of Indigenous Affairs, <i>Native Title Access Policy</i> (3 May 2010) < http://www.dia.wa.gov.au/Documents/HeritageCulture/Resources/NativeTitleAccessPolicy.doc >.	Department of Indigenous Affairs, <i>Native Title Access Policy</i> (3 May 2010) < http://www.dia.wa.gov.au/Documents/HeritageCulture/Resources/NativeTitleAccessPolicy.doc >
	¹⁶ Australian Human Rights Commission, <i>The Right to Vote is Not Enjoyed Equally by all Australians</i> (February 2010) < http://www.hreoc.gov.au/human_rights/vote/index.html >	Australian Human Rights Commission, <i>The Right to Vote is Not Enjoyed Equally by all Australians</i> (February 2010) < http://www.hreoc.gov.au/human_rights/vote/index.html >
	*Notes: Electronic cases and journal articles must not be cited as Internet Materials. These materials must be cited according to the rules in AGLC sections 2 and 4, respectively.	

Information Type	Footnote	Bibliography
J		
Journal Article	<p>Format of key elements Author's First Name Surname, 'Title of article' ([Year]) Volume (Issue) <i>Journal Name</i> Starting page, Pinpoint.</p> <ul style="list-style-type: none"> • Use the full title of the journal but omit <i>the</i> at the start of titles. • If the journal is organised by year, use square brackets around the year and omit the volume number. If organised by volume, use round brackets around the year. • Only include issue numbers when pagination is not continuous across issues i.e. each issue starts at page 1. • Pinpoint references should be to page numbers. 	<p>Format of key elements Author's Surname, First Name, 'Title of article' ([Year]) Volume (Issue) <i>Journal Name</i> Starting page</p> <ul style="list-style-type: none"> • List in section A. Articles/Books/Reports. • Use the full title of the journal but omit <i>the</i> at the start of titles. • If the journal is organised by year, use square brackets around the year and omit the volume number. If organised by volume, use round brackets around the year. • Only include issue numbers when pagination is not continuous across issues i.e. each issue starts at page 1.
Journal Organised by <i>Volume Number</i>	With consecutive pagination: ¹⁷ David Farrier, Rob Whelan and Claire Brown, 'Addressing Scientific Uncertainty in Local Government Decision Making Processes' (2002) 19 <i>Environmental and Planning Law Journal</i> 429, 435.	With consecutive pagination: Farrier, David, Rob Whelan and Claire Brown, 'Addressing Scientific Uncertainty in Local Government Decision Making Processes' (2002) 19 <i>Environmental and Planning Law Journal</i> 429
	Without consecutive pagination: ¹⁸ Andrew Maynes, 'Personal Property Securities Wake-up Call' (2009) 83(4) <i>Law Institute Journal</i> 34, 36.	Without consecutive pagination: Maynes, Andrew, 'Personal Property Securities Wake-up Call' (2009) 83(4) <i>Law Institute Journal</i> 34.
Journal Organised by <i>Year</i>	With consecutive pagination: ¹⁹ Rachel A Opie, 'Human Rights Violations by Peacekeepers: Finding a Framework for Attribution of International Responsibility' [2006] <i>New Zealand Law Review</i> 1, 20.	With consecutive pagination: Opie, Rachel A, 'Human Rights Violations by Peacekeepers: Finding a Framework for Attribution of International Responsibility' [2006] <i>New Zealand Law Review</i> 1
	Without consecutive pagination: ²⁰ John Kleinig, 'Paternalism and Personal Integrity' [1983] (3) <i>Bulletin of the Australian Society of Legal Philosophy</i> 27, 31.	Without consecutive pagination: Kleinig, John, 'Paternalism and Personal Integrity' [1983] (3) <i>Bulletin of the Australian Society of Legal Philosophy</i> 27

Information Type	Footnote	Bibliography
Electronic Journal Article from Library Database	Note: Most articles accessible electronically via the Library's databases are also published in print format, therefore they should be cited as print journal articles as shown above. Do not include the web address or database name.	
Electronic Journal Article from Internet-only Journal	²¹ Kylie Howard and Yee Fin Lim, 'I Spy With My Little Eye: Taking a Closer Look at Spyware' [2005] (2-3) <i>Journal of Information, Law and Technology</i> < http://www2.warwick.ac.uk/fac/soc/law/elj/jilt/2005_2-3/howard-lim >.	Howard, Kylie and Yee Fin Lim, 'I Spy With My Little Eye: Taking a Closer Look at Spyware' [2005] (2-3) <i>Journal of Information, Law and Technology</i> < http://www2.warwick.ac.uk/fac/soc/law/elj/jilt/2005_2-3/ >
L		
Law Reform Commission Report	Format of key elements Name of Law Reform Commission, <i>Title</i> , Report /Issues/ Discussion Paper No Number (Year) Pinpoint.	Format of key elements Name of Law Reform Commission, <i>Title</i> , Report/ Discussion Paper Number (Year)
	²³ Australian Law Reform Commission, <i>Review of Secrecy Laws</i> , Issues Paper No 34 (2008) 50-53.	Australian Law Reform Commission, <i>Review of Secrecy Laws</i> , Issues Paper No 34 (2008)
	²⁴ Queensland Law Reform Commission, <i>A Review of the Uniform Evidence Acts</i> , Report No 60 (2005) 44 [3.11].	Queensland Law Reform Commission, <i>A Review of the Uniform Evidence Acts</i> , Report No 60 (2005)
Legal Encyclopaedia	Format of key elements Publisher, <i>Title of Encyclopaedia</i> , Volume number (at Full Date) Title number Name of title, 'Chapter number Name of chapter' [Paragraph number]. <ul style="list-style-type: none"> Use the date the chapter was last updated if known, otherwise use the date of retrieval 	Format of key elements Publisher, <i>Title of Encyclopaedia</i> , Volume number (at date of retrieval) Title number Name of title, 'Chapter number Name of chapter' [Paragraph number] <ul style="list-style-type: none"> List in section E. Other Use the date the chapter was last updated if known, otherwise use the date of retrieval
Print	²¹ LexisNexis, <i>Halsbury's Laws of Australia</i> , vol 12 (at 12 December 2004)180 Environment, '1 Principles of Planning' [180-4000].	LexisNexis, <i>Halsbury's Laws of Australia</i> , vol 12 (at 12 December 2004) 180 Environment, '1 Principles of Planning' [180-4000]
Electronic	Format of key elements Publisher, <i>Title of Encyclopaedia</i> (at Full Date) Title number Name of title, 'Chapter number Name of chapter' [Paragraph number]. <ul style="list-style-type: none"> Use the date from the currency statement Omit the volume number when citing from an electronic legal encyclopaedia. 	Format of key elements Publisher, <i>Title of Encyclopaedia</i> (at Full Date) Title number Name of title, 'Chapter number Name of chapter' [Paragraph number] <ul style="list-style-type: none"> Use the date from the currency statement Omit the volume number when citing from an electronic legal encyclopaedia.
	²³ LexisNexis, <i>Halsbury's Laws of Australia</i> (at 22 January	LexisNexis, <i>Halsbury's Laws of Australia</i> (at 22 January 2008) 180

Information Type	Footnote	Bibliography
	2008) 180 Environment, '1 Pollution Control and Waste Disposal' [180-1]. ²⁴ Lawbook, <i>The Laws of Australia</i> (at 31 August 2006) 7 Contract: General Principles, '1 Formation' [7.1.840].	Environment, '1 Pollution Control and Waste Disposal' [180-1] Lawbook, <i>The Laws of Australia</i> (at 31 August 2006) 7 Contract: General Principles, '1 Formation' [7.1.840]
Legislation (primary i.e. Acts & delegated/subordinate)	Format of key elements <i>Short Title of the Act Year</i> (Jurisdiction) Pinpoint. <ul style="list-style-type: none"> Only refer to the amending Act if it is relevant to a particular point. Otherwise refer to the principal Act as it is assumed this refers to it as amended. Jurisdiction should be abbreviated as stated in AGLC section 3.1.3. Pinpoints should be abbreviated as stated in AGLC section 3.1.4. The pinpoint abbreviation and number must be separated by a space, however do not add a space in between a section & sub-section number. Consecutive pinpoints should be separated by an en-dash “–” (use ctrl + minus key) and non-consecutive pinpoints by a comma and a space. 	Format of key elements <i>Short Title of the Act Year</i> (Jurisdiction) <ul style="list-style-type: none"> List in section C. Legislation Only refer to the amending Act if it is relevant to a particular point. Otherwise refer to the principal Act which it is assumed refers to it as amended. Jurisdiction should be abbreviated as stated in AGLC section 3.1.3. Always cite legislation in print format, regardless if accessed online.
	²⁵ <i>Age Discrimination Act 2004</i> (Cth) ss 18, 26–28.	<i>Age Discrimination Act 2004</i> (Cth)
	²⁶ <i>Crime and Misconduct Regulation 2005</i> (Qld) reg 10(1).	<i>Crime and Misconduct Regulation 2005</i> (Qld)
Looseleaf Services (includes online commentary services in law databases)	Format of key elements Publisher, <i>Title</i> , Volume number (at most recent service number for pinpoint reference) Pinpoint. <ul style="list-style-type: none"> If the service has a clear author, include their name before the publisher, followed by a comma If the service uses paragraph symbols ¶, this symbol should be included before the pinpoint and the square brackets should be omitted. 	Format of key elements Publisher, <i>Title</i> , Volume number (at most recent service number for pinpoint reference) <ul style="list-style-type: none"> List in section E. Other. If the service has a clear author, include their name before the publisher, followed by a comma.
Print	²⁷ Thomson Reuters, <i>Australasian Dispute Resolution</i> , vol 1 (at update 61) [2.190].	Thomson Reuters, <i>Australasian Dispute Resolution</i> , vol 1 (at update 61)
Electronic	Format of key elements Publisher, <i>Title</i> (at most recent service number/date of last update for pinpoint reference) Pinpoint. <ul style="list-style-type: none"> Omit the volume number and comma after the title If date of last update is not known, use date of retrieval 	Format of key elements Publisher, <i>Title</i> (at most recent service number/date of last update for pinpoint reference) <ul style="list-style-type: none"> Omit the volume number and comma after the title If date of last update is not known, use date of retrieval

Information Type	Footnote	Bibliography
	²⁸ CCH, <i>Australian Torts Commentary</i> (at 23 June 2010) ¶37-230.	CCH, <i>Australian Torts Commentary</i> (at 23 June 2010)
	²⁹ J W Carter, LexisNexis, <i>Carter on Contract</i> (at 23 June 2010) [19-001].	Carter, J W, LexisNexis, <i>Carter on Contract</i> (at 23 June 2010)
N		
Newspaper Articles	Format of key elements Author's First Name or initial(s) Surname, 'Article Title', <i>Newspaper</i> (Place of publication), Full date, Pinpoint. <ul style="list-style-type: none"> Refer to 6.5.2 for citing unsigned & untitled articles 	Format of key elements Author's Surname, First Name or initial(s), 'Article Title', <i>Newspaper</i> (Place of publication), Full date <ul style="list-style-type: none"> List in section A. Articles/Books/Reports.
Print	²⁹ Sarah Elks, 'Jury Told to Weigh Morality of Patel', <i>The Australian</i> (Sydney), 23 June 2010, 11.	Elks, Sarah, 'Jury Told to Weigh Morality of Patel', <i>The Australian</i> (Sydney), 23 June 2010
Electronic*	Format of key elements Author's First Name or initial(s) Surname, 'Article Title', <i>Newspaper</i> (online), Full date, Pinpoint <URL>. <ul style="list-style-type: none"> Only include a pinpoint if the article has page or paragraph numbers 	Format of key elements Author's Surname, First Name or initial(s), 'Article Title', <i>Newspaper</i> (online), Full date <URL> <ul style="list-style-type: none"> List in section A. Articles/Books/Reports
	³⁰ Virginia Harrison and Chris Merritt, 'Women Sidelined in Partnership Race in Legal Firms', <i>The Australian</i> (online), 22 June 2010 < http://www.theaustralian.com.au/business/legal-affairs/women-sidelined-in-partnership-race-in-legal-firms/story-e6frg97x-1225882954318 >	Harrison, Virginia and Chris Merritt, 'Women Sidelined in Partnership Race in Legal Firms', <i>The Australian</i> (online), 22 June 2010 < http://www.theaustralian.com.au/business/legal-affairs/women-sidelined-in-partnership-race-in-legal-firms/story-e6frg97x-1225882954318 >
*Notes: Newspaper articles should only be cited in electronic format if an equivalent print version does not exist - see AGLC 6.5.3.		
S		
Secondary Citation	Notes: Always endeavour to read the original source when using a quote or argument cited in another author's work. There may be times when this is not possible, particularly at undergraduate level. In this case, use either <i>quoting</i> , <i>quoted in</i> , <i>citing</i> or <i>cited in</i> as outlined in the rules in AGLC 1.3. Only cite the source that you have accessed in the bibliography, not the secondary citation.	
	³¹ <i>Carlill v Carbolic Smoke Ball Co</i> [1893] 1 QB 256 quoted in Jeannie Paterson, Andrew Robertson and Peter Heffey, <i>Contract: Cases and Materials</i> (Lawbook, 10 th ed, 2005) 46.	Paterson, Jeannie, Andrew Robertson and Peter Heffey, <i>Contract: Cases and Materials</i> (Lawbook, 10 th ed, 2005)

Information Type	Footnote	Bibliography
	³² Heather Douglas, 'Customary Law, Sentencing and the Limits of the State' (2005) 20 <i>Canadian Journal of Law and Society</i> 141 cited in Catriona Cook et al, <i>Laying Down the Law</i> (LexisNexis Butterworths, 7 th ed, 2009) 47.	Cook, Catriona et al, <i>Laying Down the Law</i> (LexisNexis Butterworths, 7 th ed, 2009)
Second Reading Speech for a Bill	Format of key elements Jurisdiction, <i>Parliamentary Debates</i> , Chamber, Full Date of Debate, Pinpoint (Name of speaker). ³³ Commonwealth, <i>Parliamentary Debates</i> , House of Representatives, 12 May 2010, 3204-05 (Jenny Macklin).	Format of key elements Jurisdiction, <i>Parliamentary Debates</i> , Chamber, Full Date of Debate Commonwealth, <i>Parliamentary Debates</i> , House of Representatives, 12 May 2010
Selected Reading from DiReCt or USQ StudyDesk	Use the format for the appropriate information type e.g. Book chapter, Journal Article, Case etc.	
Speech	Format of key elements Speaker, 'Title' (Speech delivered at the Name of Forum, Location, Full Date). • A URL can be included where appropriate. ³⁴ Chief Justice Robert French, 'Protecting Human Rights Without a Bill of Rights' (Speech delivered at the John Marshall Law School, Chicago, 26 January 2010) < http://www.hcourt.gov.au/publications_05.html >.	Format of key elements Speaker, 'Title' (Speech delivered at the Name of Forum, Location, Full Date) • A URL can be included where appropriate. Chief Justice Robert French, 'Protecting Human Rights Without a Bill of Rights' (Speech delivered at the John Marshall Law School, Chicago, 26 January 2010) < http://www.hcourt.gov.au/publications_05.html >
T		
Taxation Ruling	See <i>Australian Tax Office Ruling</i>	
W		
Websites	See <i>Internet Material</i>	

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